

OAK FOUNDATION

Programme Officer – Learning, Child Abuse Programme

Oak Foundation (www.oakfnd.org) commits its resources to address issues of global social and environmental concern, particularly those that have a major impact on the lives of the disadvantaged. With offices in Europe, Africa and Central and North America, Oak Foundation makes grants to organisations located in 41 countries worldwide.

The Child Abuse Programme has a specific focus on child sexual abuse and exploitation and has offices in Geneva, Addis Ababa and Sofia. It supports a range of international and local actors in prevention, recovery and advocacy programmes and is currently developing a learning initiative to drive innovation and knowledge.

Based in the foundation's Geneva office, the Programme Officer for Learning will shape and manage an emerging portfolio of learning grants and advise other staff on the research and policy components of their portfolios. S/he will work with the director in coordinating the Child Abuse Programme's learning initiative through a number of international action-research projects.

The successful candidate will have an advanced university degree in a relevant field and at least 7–10 years' experience in research and policy reform related to child development/child rights. Experience in learning programmes would be an advantage. S/he will have a sound knowledge of research methodology, understand the importance of listening to practitioners, and have the capacity to build bridges between action and research.

Excellent analytical and communication skills are required for this post. The successful candidate should be fluent in English. Being able to work in other languages will be an advantage. An ability to work with data bases, MS Word and MS Excel is required. The post will require international travel. Competitive salary (based on qualifications & experience) and benefits.

To apply, please send your *curriculum vitae* and a covering letter by e-mail only to cappo@oakfnd.ch (quoting ref: CAPPO in the title), no later than 16 July 2008. Previous applicants need not apply. No telephone calls or faxes please.